

EVALUATION SHEET

A. PHYSICAL ASPECTS

1. Accommodations
2. Session Hall & Discussion areas
3. Food
4. Transportation
5. Reception
6. Registration

	O	VS	S	NI

Comments/Suggestions: _____

B. PROGRAM

1. Parts of the Forum Program
2. Topics
3. Schedule
4. Special Features

	O	VS	S	NI

Comments/Suggestions: _____

C. PLENARY SESSION/GROUP DISCUSSIONS

1. Attendance in Sessions
2. Participation in the Discussions
3. Free exchange of views
4. Reporting

	O	VS	S	NI

Comments/Suggestions: _____

D. RESULT AND OUTCOME

At the end of the Forum, how would you have grown in:

1. Information
2. Ideas
3. Attitudes
4. Human Relations

	O	VS	S	NI

Comments/Suggestions: _____

E. GENERAL RATING

Suggestions for future Forums and/or general comments:

LEGEND:

O – Outstanding

VS – Very Satisfactory

S – Satisfactory

NI – Needs Improvement