

TRAINING ASSIGNMENT

JAY FRANCIS LEE

NCR-BTC-TL-98-004
Manila Council, BSP

Citizenship
 Outfit Meeting Plan
 Week 1

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> • Flag Ceremony (Entrance of Colors) • National Anthem and Pledge of Allegiance • Scout Oath and Law • Hold Uniform Inspection 	CLs	10 mins
Instructions	<ul style="list-style-type: none"> • <i>New Scouts</i> learn how to raise and lower the flag properly. Learn the history and evolution of the flag. Practice an opening ceremony for next meeting. • <i>Experienced Scouts</i> learns about Filipino heroes and great men's contributions and/or share anecdotes about Filipino heroes and great men. 		20 mins
Crew Meetings	Discuss plans for heritage hike making stops on location of historic importance to the community. Encourage new Scouts to participate for this will provide them warm up for the upcoming hiking activity. Discuss the advancement of Crew Members to work on.	CL	20 mins
Intercrew Activity	Play Together We Stand.	SCL	20 mins
Closing	<ul style="list-style-type: none"> • Scoutmaster's Minute • Retire Colors • Fold the flag for the new Scouts to learn. 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Begin working on next month's program feature.	SCL	

Citizenship
 Outfit Meeting Plan
 Week 2

Activity	Description	Run By	Time
Opening Ceremony	Opening Ceremony Planned by New Scouts	New Scouts	10 mins
Instructions	<ul style="list-style-type: none"> • <i>New Scouts</i> learn about the community government and how it works. Learn the rights and obligations as a citizen of the community. • <i>Experienced Scouts</i> plan a visit to a meeting of a government body (Congress or Local City Council). 		20 mins
Crew Meetings	Identify Scouts who need to participate in flag ceremony. Identify activities to fulfill advancement requirements in the heritage hike.	CL	20 mins
Intercrew Activity	Play Punctured Drum.	SCL	20 mins
Closing	<ul style="list-style-type: none"> • Scoutmaster's Minute • Retire Colors (New Scouts) 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Continue work on next month's program feature. Review the plan to visit a government body meeting.	SCL	

Citizenship
 Outfit Meeting Plan
 Week 3

Activity	Description	Run By	Time
Opening Ceremony	<i>See note below</i>		10 mins
Instructions	<ul style="list-style-type: none"> • <i>New Scouts</i> learn about Filipino proverbs and traditions to be emulated. Learn about the Bill of Rights as provided by the constitution. • <i>Experienced Scouts</i> finalizes the planned visit to a government body meeting for next week and/or learn about the United Nations and it's objectives embodied by it's charter. 	SPL	
Crew Meetings	Remind members about the visit to government body meeting for next week. Identify other requirements to be fulfilled in the heritage hike.		
Intercrew Activity	Play Traffic Jam.	SCL	20 mins
Closing	<ul style="list-style-type: none"> • Scoutmaster's Minute • Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Continue working on next month's program feature. Review plans for the upcoming heritage hike.	SCL	

Opening ceremony description left blank to give way to the plan of Scouts who were identified to participate in the opening ceremony during week 2 meeting.

Citizenship
 Outfit Meeting Plan
 Week 4

Activity	Description	Run By	Time
Opening Ceremony	<i>See note below</i>		10 mins
Instructions	<ul style="list-style-type: none"> • Visit government body meeting. • From the meeting, identify the duties and responsibility of the government body visited. • Talk with at least one member of the government body (if possible). 		
Crew Meetings	Discuss about the meeting witnessed. Finalize plans for the heritage hike and remind members of the schedule.	CL	20 mins
Intercrew Activity	Play Blind Square.	SCL	20 mins
Closing	<ul style="list-style-type: none"> • Scoutmaster's Minute • Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Finalize next month's program feature. Outfit Committee conducts Board of Review and plan a Court of Honor.	SCL/OC	

Opening ceremony description left blank to give way to the plan of Scouts who were identified to participate in the opening ceremony during week 2 meeting.

First Aid
 Outfit Meeting Plan
 Week 1

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> Flag Ceremony (Entrance of Colors) National Anthem and Pledge of Allegiance Scout Oath and Law 	Crew 1	10 mins
Instructions	<ul style="list-style-type: none"> <i>New Scouts</i> learns the proper steps in administration of first aid. <i>Experienced Scouts</i> learns triangular bandaging and/or learns CPR from a certified instructor. 		20 mins
Crew Meetings	Practice general first aid principles. Plan crew activity to work on advancement.	CL	20 mins
Intercrew Activity	Play Hot Nuclear Egg.	SCL	20 mins
Closing	<ul style="list-style-type: none"> Scoutmaster's Minute Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Begin planning for next month's program feature.	SCL	

First Aid
 Outfit Meeting Plan
 Week 2

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> Flag Ceremony (Entrance of Colors) National Anthem and Pledge of Allegiance Scout Oath and Law 	Crew 2	10 mins
Instructions	<ul style="list-style-type: none"> <i>New Scouts</i> learns first aid for minor burns and scalds, cuts and scratches, blisters, insect bites and stings, and nose bleeding. <i>Experienced Scouts</i> continue to learn CPR with the certified teacher and/or helps with the instruction of new Scouts. 		20 mins
Crew Meetings	Discuss needed requirements for disaster day event. Continue practicing general first aid principles. Identify other advancement requirements to be fulfilled.	CL	20 mins
Intercrew Activity	Play Tangled Knot.	SCL	20 mins
Closing	<ul style="list-style-type: none"> Scoutmaster's Minute Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Plan for disaster day event. Work on next month's program feature.	SCL	

First Aid
 Outfit Meeting Plan
 Week 3

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> Flag Ceremony (Entrance of Colors) National Anthem and Pledge of Allegiance Scout Oath and Law 	Crew 3	10 mins
Instructions	<ul style="list-style-type: none"> <i>New Scouts</i> learn first aid for more serious injuries such as 2nd Degree Burns, other types of wounds aside from cut and scratches, and other appropriate first aid topics. <i>Experienced Scouts</i> continue CPR instruction with certified teacher and/or assist with new Scout's instruction. 		20 mins
Crew Meetings	Finalize plan for disaster day event. Make sure everyone knows the time and place of the disaster day event.	CL	20 mins
Intercrew Activity	Play Conveyor Belt.	SCL	20 mins
Closing	<ul style="list-style-type: none"> Scoutmaster's Minute Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Continue working on next month's program feature. Review plans for the disaster day event.	SCL	

First Aid
 Outfit Meeting Plan
 Week 4

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> Flag Ceremony (Entrance of Colors) National Anthem and Pledge of Allegiance Scout Oath and Law 	Crew 4	10 mins
Instructions	<ul style="list-style-type: none"> <i>New Scouts</i> test their skills on first aid using simple first aid problems. <i>Experienced Scouts</i> continue and wrap up instruction on CPR with certified teacher and/or assist in new Scout's instruction. 		20 mins
Crew Meetings	Review plans and hike assignments. Remind everyone of the travel plans for the hike.	CL	20 mins
Intercrew Activity	Play All Aboard.	SCL	20 mins
Closing	<ul style="list-style-type: none"> Scoutmaster's Minute Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Check last minute details for the outing. Finalize next month's program feature. Outfit Committee conducts Board of Review and plan a Court of Honor.	SCL/OC	

Hiking
 Outfit Meeting Plan
 Week 1

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> Flag Ceremony (Entrance of Colors) National Anthem and Pledge of Allegiance Scout Oath and Law 	Crew 1	10 mins
Instructions	<ul style="list-style-type: none"> <i>New Scouts</i> learn using a compass and get compass bearings. <i>Experienced Scouts</i> review proper attire for hiking activity and the gears to bring during hikes. 		20 mins
Crew Meetings	Discuss plans for hiking and assign to each member the things to bring. Identify any needs for advancement. Plan meals for the hike. Inexperienced Scouts should be advised to take short hikes as warm up.	CL	20 mins
Intercrew Activity	Play Frantic.	SCL	20 mins
Closing	<ul style="list-style-type: none"> Scoutmaster's Minute Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Review plans for the upcoming hike.	SCL	

Hiking
 Outfit Meeting Plan
 Week 2

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> Flag Ceremony (Entrance of Colors) National Anthem and Pledge of Allegiance Scout Oath and Law 	Crew 2	10 mins
Instructions	<ul style="list-style-type: none"> <i>New Scouts</i> Know personal measurements. Learn estimating heights and widths. <i>Experienced Scouts</i> work on packing up for the hike and/or study maps of the hike trail. 		20 mins
Crew Meetings	Review assignments for the hike. Remind inexperienced Scouts to take short hikes as warm up. Review advancement needs that can be accomplished in the hike.	CL	20 mins
Intercrew Activity	Play Height Alignment.	SCL	20 mins
Closing	<ul style="list-style-type: none"> Scoutmaster's Minute Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Work on next month's program feature. Review plans for the upcoming hike.	SCL	

Hiking
 Outfit Meeting Plan
 Week 3

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> • Flag Ceremony (Entrance of Colors) • National Anthem and Pledge of Allegiance • Scout Oath and Law 	Crew 3	10 mins
Instructions	<ul style="list-style-type: none"> • <i>New Scouts</i> practice to read topographic maps. Learn low-environmental impact Scouting. • <i>Experienced Scouts</i> plan activities for the hike and/or help new Scouts with map-reading. 		20 mins
Crew Meetings	Finalize meal for the hike. Review the equipment and clothing. Remind everyone what to bring and what to wear.	CL	20 mins
Intercrew Activity	Play Multiple Legged Race.	SCL	20 mins
Closing	<ul style="list-style-type: none"> • Scoutmaster's Minute • Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Continue working on next month's program feature. Review plans for the upcoming hike.	SCL	

Hiking
 Outfit Meeting Plan
 Week 4

Activity	Description	Run By	Time
Opening Ceremony	<ul style="list-style-type: none"> • Flag Ceremony (Entrance of Colors) • National Anthem and Pledge of Allegiance • Scout Oath and Law 	Crew 4	10 mins
Instructions	<ul style="list-style-type: none"> • <i>New Scouts</i> review low-environmental impact Scouting. Practice reading maps and taking map bearings. • <i>Experienced Scouts</i> bring pack for pre-hike inspection and/or assist with new Scouts map bearing activity. 		20 mins
Crew Meetings	Review plans and hike assignments. Remind everyone of the travel plans for the hike.	CL	20 mins
Intercrew Activity	Play Monster.	SCL	20 mins
Closing	<ul style="list-style-type: none"> • Scoutmaster's Minute • Retire Colors 	SM	10 mins
After Meeting	Crew Leader's Council reviews next meeting plan. Check last minute details for the outing. Finalize next month's program feature. Outfit Committee conducts Board of Review and plan a Court of Honor.	SCL/OC	

Hiking
Outdoor Program

Time	Activity	Run By
0700	Meet at designated meeting place. Load gear and proceed to hiking spot.	SCL
0900	Crew Leaders take charge of their crews. Review map and low-environmental impact policies. Proceed to hiking starting point and begin hiking.	
1130	Break for Lunch	
1230	Resume hiking.	
Afternoon	Activities prepared by Experienced Scouts	SCL
	Begin to hike back to starting point	
End of Hike	Reflect on the activity.	SM

RESPONSIBILITIES OF LEADERS INVOLVED

OUTFIT COMMITTEE

- Ensure that all administrative matters are in order
- Checks the need of collecting funds from the Scouts, sees if the unit fund can shoulder the cost of transportation.

OUTFIT ADVISOR and ASSISTANTS

- Arrange permission from the following to conduct the activity: unit committee, sponsoring institution, and the local council.
- Arrange for resource person to help with skills instruction on hiking, preferably merit badge counselors.
- Arrange with parents, if possible, to provide transportation to and from the hike site. Or, arrange for other means of transportation to site.
- Check weather conditions for the hiking day.

CREW LEADERS' COUNCIL

- Decide on the route and destination of the hike.
- Review the skills Scouts must have for a successful hike.
- Discuss Leave No Trace principles that apply for hiking.
- Plan the highlight activity for the hike.
- Determine the needed equipment / materials for the hike.

EQUIPMENT / MATERIALS NEEDED

PERSONAL GEAR

- Wear appropriate clothing for the weather
- Wear proper footwear (preferably boots to provide ankle support and with thick sole to protect feet)
- Wear Thick socks over thin socks (to give more cushion and lessen friction)

OUTDOOR ESSENTIALS

- | | | |
|--------------------------|----------------------------|-----------------------------|
| - Pocketknife | - Extra Clothing and Socks | - Matches and Fire Starters |
| - Personal First Aid Kit | - Water Canteen or Bottle | - Sun Block |
| - Raingear | - Flashlight | - Map and Compass |

OTHERS

- | | |
|----------------|------------------------------|
| - Packed Lunch | - Hiking Stick |
| - Trail Food | - Water Purification Tablets |

PROPOSED BUDGET

Transportation Fee or Fuel Expenses for Parents	P 50.00	Collected from each Scout
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ADMINISTRATIVE MATTERS

- Secure permission from unit committee, sponsoring institution, and local council.
- Secure permission from hike trail management, set with management the day of hiking.
- Secure transportation fee from participating Scouts – refund extra money if ever.
- Secure means of transportation (car rental or through parents) for day of hiking.

Rank Advancement Record for Scouting Year 1999-2000

Senior Outfit 1

February 19-20, 1999

Cheng, Michael	Eagle
Co, Aric Nathaniel	Eagle
Koo, Charles Anthony	Eagle
Pua, David John	Eagle
Tan, Richmond	Eagle
Yu, John Edwin	Eagle

February 21, 1999

Chu, Calvin Ray	Venturer
Tan, Richard Bryant	Venturer
Chua Tek, Joseph	Outdoorsman
Co, Allan Zane	Outdoorsman
Go, Michael	Outdoorsman
Lee, Joel Francisco	Outdoorsman
Sy, Jerome	Outdoorsman
Tan, Evan	Outdoorsman
Tode, Jerric	Outdoorsman
Wong, Rex	Outdoorsman
Yague, Keith	Outdoorsman

April 6, 1999

Ang, Timothy Laurie	Explorer
Ng, Spencer Troy	Explorer
Tan, Bryan	Explorer

August 19, 1999

Go, Michael	Venturer
Tan, Evan	Venturer
Balleta, Pierre	Outdoorsman
Chua Tek, Paul	Outdoorsman
Chua, Adrian Clement	Outdoorsman
Go, John Hudson	Outdoorsman
Lee, Andrew Mark	Outdoorsman
Lui, Jeffrey Patrick	Outdoorsman

September 4, 1999

Ang, Timothy Laurie	Pathfinder
Ng, Spencer Troy	Pathfinder
Tan, Bryan	Pathfinder

Dy, Regi	Explorer
Dy, Robi	Explorer
Gan Henrich	Explorer
Hernandez, Christian	Explorer
Limcangco, John	Explorer
Pimentel, Alexis	Explorer
Pua, Daniel	Explorer
Ting, Ivan Richmond	Explorer

February 18-19, 2000

Leetian, Nino Richie	Eagle
Yu, Johann	Eagle

February 20, 2000

Lui, Jeffrey Patrick	Venturer
Ng, Spencer Troy	Outdoorsman
Tan, Bryan	Outdoorsman
Tan, Mark Alvin	Outdoorsman

March 4, 2000

Dy, Regi	Pathfinder
Dy, Robi	Pathfinder
Hernandez, Christian	Pathfinder
Limcangco, John	Pathfinder
Pimentel, Alexis	Pathfinder
Ting, Ivan Richmond	Pathfinder
Iyo, Alcendor Jon	Explorer
Lee, Sidney Albert	Explorer
Rabo, Justin Iohanne	Explorer
Relucio, John Paul	Explorer
Reyes, Jonathan	Explorer
Sy, Henrickson	Explorer
Sy, Joey Christopher	Explorer
Valenzuela, Marius	Explorer
Wong, Stanley	Explorer

CERTIFICATION. I HEREBY CERTIFY, that the above information are true and correct to the best of my knowledge.

Jacobb-Josephson Caones
Assistant Outfit Advisor

VERIFIED.

Scouter Amado Dela Cruz
Advancement Officer, QCC-BSP